



SHPE 2026

NATIONAL CONVENTION

INDIANAPOLIS, IN



STEM
FOR THE
BOLD

OCTOBER 28 - 31
SHPE.ORG/2026

Graduate Expo in University Village:

Now in its second year, the Graduate School Expo—located in the SHPE University Village—is a premier initiative designed specifically for universities and colleges to showcase their graduate programs and opportunities in a high-traffic, high-visibility setting at the SHPE National Convention.

Rather than being placed within the Career Fair alongside corporate and government recruiters, your exhibit will be strategically positioned in a dynamic, dedicated expo hall. This prime location is designed to maximize visibility, engagement, and meaningful interactions.

Surrounded by curated programming and events focused on graduate education, the Expo provides a focused environment to connect with motivated attendees who are actively exploring advanced degree pathways.



→ NEW FOR 2026!

College Fair for local high school students. Expand your reach and connect with future students at the College Fair—an engaging opportunity designed to help attendees explore their academic options and take the next step in their educational journey.

This interactive event allows local high school students to gather valuable information, ask questions about academic programs, campus life, and financial aid, and connect directly with admissions representatives in a welcoming, informative setting.

As an added benefit, all universities participating in the Graduate School Expo will receive a complimentary booth at the College Fair, taking place on **Saturday, October 31**. Graduate program departments also have the flexibility to transfer this opportunity to their undergraduate admissions teams, supporting broader institutional recruitment efforts and increasing visibility among prospective students.

Don't miss this chance to engage with a diverse and motivated audience while maximizing your institution's presence at the convention.



Graduate Expo Benefits:

- Access to 7,200 potential graduate students
- 10x10 booth, with 6' skirted table, 2 chairs and waste basket
***Note: Electrical, booth internet, material handling not included
- Two Full Convention Registrations (\$600 value each)
- Online profile on Attendee website and mobile app
- Level-Specific Recognition on Website- Name
- Level-Specific Recognition in E-mail Blast Promoting Graduate Expo
- Access to the SHPE Chapter Leader Directory
- Bonus! Complimentary booth in the College Fair (held Saturday 10/31/26)
- Bonus! Advanced Degree Showcase will be held in the Graduate Expo Thursday 7:30 pm - 9:30 pm

Graduate Expo Hours:

Move In:

Wednesday 10/28/26

8am-5pm

*All exhibitors must be set Wednesday night.

Graduate Expo Open to Attendees:

Thursday 10/29

8:30am-11:00am, 1:00pm-4:30pm, & 7:30pm-9:30pm

Friday 10/30

8:30am-11:00am, 1:00pm-4:30pm

Move Out or Move Over to the College Fair Area*:

Friday 10/30

4:30pm-6:30pm

*Any University that participates in the Grad Expo will receive a complimentary booth space in the College Fair that will take place on Saturday 10/31.

Graduate Program Departments can transfer this benefit to their admissions department to promote undergraduate enrollment.

College Fair Hours: Schedule to be released Mid-May.



PRICING

Graduate Expo

- Early Bird** (valid thru 4/24/26) **\$2,300**
- Regular** (valid after 4/24/26) **\$2,500**
- \$1000 Additional Booths** (does not include additional registrations) # _____

College Fair Only

- Inquire about pricing

Any University that participates in the Grad Expo will receive a complimentary booth in the College Fair that will take place on Saturday 10/31. _____

Graduate Program Departments can transfer this benefit to their admissions department to promote undergraduate enrollment.

CONTACT INFORMATION

Primary Contact _____
 Company _____
 Industry _____ Title _____
 Address _____ City _____ State _____ Zip _____
 Phone _____ Fax _____
 Email _____ Website _____
 Secondary Contact _____ Title _____
 Email _____ Phone _____
 Total amount \$ _____
 Signature (Required) _____ Date _____

- Yes, we would also like to participate in the College Fair on Saturday 10/31.
- I acknowledge that I have read and accepted the terms, conditions, rules & regulations on page 4.

PAYMENT INFORMATION

Billing Contact _____
 Billing Address _____
 Email _____
 Phone _____

Please submit the completed form to exhibits@shpe.org. Upon receipt of this signed commitment form, an invoice will be sent to the billing contact with online payment options through a secure portal.

Preferred Form of Payment [choose one]: Credit Card Check or Direct Deposit

Vendor Portal / Portal Name:

If paying by check, payment should be made payable to Society of Hispanic Professional Engineers and mailed to:

Society of Hispanic Professional Engineers
ATTN: 2026 Convention
P.O. BOX 450970
LAREDO, TEXAS 78045



2026 SHPE NATIONAL CONVENTION

Payment Terms, Policies & Procedures

1. COMMITMENTS & INVOICING

All financial commitments for the 2026 SHPE National Convention are final. Complete payment is required to receive the value outlined. Upon receipt of the signed commitment form, an invoice will be sent to the billing contact with online payment options through a secure portal. A signed commitment form is a guarantee to pay and all invoices sent to the billing contact will require payment.

2. EARLY BIRD RATES

- a. Valid through Friday, April 24, 2026.
- b. A signed and completed commitment form must be received by this date.
- c. All invoices reflecting an Early Bird price must be paid in full by July 24, 2026, to receive Early Bird Rates.

3. PAYMENT DEADLINES

- a. All outstanding invoices must be paid by October 2, 2026, to guarantee inclusion in exhibitor and sponsorship listings.
- b. Payments received after October 2, 2026, are subject to a 25% late fee.
- c. Organizations with unpaid invoices by October 2, 2026, will not be permitted to register (see Section 6: Registration Access).

4. REFUNDS & ADJUSTMENTS

- a. No refunds will be provided for any reason.
- b. If a request for a change of exhibitor level or sponsorship is made prior to July 24, 2026, committed funds may be reallocated to other 2026 SHPE National Convention opportunities.
- c. All commitment forms received after July 24, 2026, are considered final, and payment will be due regardless of exhibitor/sponsor's decision to participate.

5. HOUSING REQUIREMENT

To ensure SHPE can meet hotel contractual obligations and preserve affordable housing for students:

- a. All exhibitors and sponsors are required to book through SHPE's official housing provider within designated room blocks.
- b. If an organization chooses not to utilize SHPE's official housing blocks, SHPE reserves the right to request an additional financial contribution (donation or sponsorship credit) to offset the impact on room-block commitments and ensure student access to affordable housing.

6. REGISTRATION ACCESS

- a. Exhibitor and staff registration access will be released only after invoices are paid in full.
- b. Organizations with unpaid balances will not be able to register their representatives until payment is posted.

7. REGISTRATIONS

- a. Career Fair Only Badges include access to the Career Fair and interview booths only.
- b. Full Convention Registrations include entrance to open networking events and workshops, but do not include meals, special event tickets, or participation in ticketed functions.

8. LIABILITY

Sponsor shall be solely responsible for any necessary equipment and connections from their own systems to the platform(s) used for remote access or delivery of the SHPE National Convention. Sponsor agrees to indemnify, defend, and hold harmless SHPE and its agents from any claims arising from participation. SHPE makes no warranties, express or implied, regarding any aspect of the SHPE National Convention.

9. MARKETING & PROMOTION

SHPE reserves full editorial control over all marketing and promotional materials related to the SHPE National Convention. Sponsors and exhibitors will not have the right to review, edit, or approve SHPE's marketing content where they are mentioned. Requests for prior approval will not be accommodated, and sponsors requiring such approval may be excluded from certain promotional activities.

10. LIMITATION OF LIABILITY

To the maximum extent permitted by law, SHPE is not liable for loss or damage arising out of or in connection with this agreement or the Convention, including but not limited to:

- a. loss of business, contracts, profits, anticipated savings, goodwill, or revenue
- b. loss or corruption of data
- c. incidental, indirect, special, punitive, exemplary, or consequential damages

11. THE AGGREGATE LIABILITY OF SHPE (IF ANY) SHALL NOT EXCEED FEES PAID BY THE SPONSOR UNDER THIS AGREEMENT.